

Procedural Resolutions

1. P2006-0815-1: Motion - all Board of Directors communication with the County go through Cheri McGinnis or designee as the point of contact with the county and reply to the whole board.
2. P2006-0815-2: Motion: all substantive, Villages at Mt. Hood related, communication: emails, telephones calls, and written materials, with Clackamas County must be provided to the rest of the Board members.
3. P2006-1017-1: Motion for the BOD to follow the State Mandated Bylaws change for "Quorum and Action" to require "more than 1/2 of the BOD members to make a decision or to reject a decision", i.e. members of the board for a quorum or decision, as we happen to have been doing. The proposed change will be taken it to the November Town Hall meeting for a reading and then voting on it at the February Town Hall meeting.
4. P2006-1219-1: motion to use the proposal draft Bylaw Review Process, as amended, as the working document of interim policies and procedures. (see below)
5. P2006-1219-2:..motion to adopt the 9 BOD process and procedure changes as identified in the "Three Glitches" note and as amended.
6. P2006-1219-2-1: Agenda items clear in scope and desired action
All agenda items shall be clear as to scope and desired action.
7. P2006-1219-2-2: Resolutions in written form
All proposed, non-administrative, resolutions of the Villages at Mt. Hood Board of Directors shall be made available in written form to the Board and to the audience before a vote is taken: recommended practice is utilization of an overhead projector or laptop projector but paper copies can be utilized if no changes are made.
8. P2006-1219-2-3: Chair responsible for insuring resolutions understood
The Meeting Chair shall make reasonable effort to insure that the implications of a proposed resolution are understood by the Board and by the Audience, especially project teams impacted by the resolution
9. P2006-1219-2-4: All materials available 7 days before meeting
Any and all materials for presentation shall be provided to the Board at least 7 days before the Board meeting
10. P2006-1219-2-5: BOD defined community process for large resource proposed projects Any project proposing the dedication or use of significant amounts of community or county resources shall require discussion at a Town Hall meeting and

other community input venues, as identified by the BOD, before requesting "supported activity status".

11. P2006-1219-2-6: Final drafts of letters available at meeting "Final drafts" of any and all requested "letters of support", motions, etc requested by non-board members and, preferably, by Directors as well, shall be provided to the Board at least 7 days before the Board meeting. Such drafts may be amended or edited at the meeting but all such edits shall be displayed to the Board and the audience before a vote is taken. At any time in the discussion, any Director may state that the changes exceed what can easily understand, at which statement, the item will be tabled until the next meeting where a revised version is to follow this process.
 12. P2006-1219-2-7: Chair pro-temp gets Chairs signature on letters
Any Board of Directors official correspondence approved at a Board meeting shall be taken by the Chair of that meeting to the Chair of the BOD for signature.
 13. P2006-1219-2-8: Official correspondence by Secretary
Per the Bylaws, any and all official correspondence of Villages at Mt. Hood Board of Directors shall be handled by the Secretary or the designee of the Secretary. If delegated, the Secretary will still be responsible for insure correct process, distribution, and archiving.
 14. P2006-1219-2-9: Each Director personally responsible for distribution of communications
Each Director is responsible for insuring that "official correspondence" they create, distribute, send, or receive to or from the county, any other external agency or person, shall be copied in its entirety to the entire Board in a timely fashion. This includes press releases, complaints, response to complaints, etc. Posting on the web site and notification of the precise location of such posting shall satisfy this requirement and is preferred for large documents.
 15. P2006-0506-Bylaws - All BOD meetings are subject to Oregon Public Records and Meeting Laws specifically:
 - ? open to the public
 - ? must be announced at least 7 calendar days before the day such meeting is held
 - ? with an agenda announcement on the web site and in the library at least 7 calendar days prior to the day such meeting is to be held.
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