

VILLAGES AT MOUNT HOOD
WORK SESSION

Notes
March 12, 2009

Chair Bob Reeves called the March work session of the Board of Directors of the Villages at Mount Hood to order at 7:07 pm at the Hoodland Fire District meeting room, 69634 E. Hwy 26, Welches, OR.

Attendance:

- ❖ Committee Members Present: Bob Reeves, Robert Baker, Pat Buckley, Nancy Dougherty, Judith Norval, Shirley Dueber, Rick Applegate,
- ❖ Excused: Brigitte Romeo, Pat Sharp
- ❖ Absent:
- ❖ Staff Present: Christine Roth (County Liaison)

Approval of Work Session Notes:

The notes from the February work session were presented for review. There was a motion to approve the notes and Robert Baker seconded. Vote: approved, 7 – yes, 0 – no, 0 – abstain.

County Liaison's Report:

- ❖ Clackamas County will have a new County Administrator following the resignation of Jon Mantay. The Deputy Administrator, Steve Wheeler has been appointed as interim administrator.
- ❖ There is a lot of economic stimulus information that Christine Roth has available.
- ❖ Christine Roth congratulated the Board of Directors on the community's effort to stop the mining of the Miller Road Quarry. She thanked John Borge, senior planner, and said that Mr. Borge would like to come talk to the Board next month about efforts to restore the Salmon River. John Borge and others involved in the Salmon River would like to give the Villages an overview of what the people involved in the Salmon River Basin Partners are doing. Closer to May there will be a restoration plan made available concerning the River. Around May the Salmon River Basin Partners plan to hold a meeting with the Oregon Department of Transportation (ODOT), the Bureau of Land Management (BLM), and with the community to discuss the restoration plan. Christine Roth suggested that by this time the community should be writing letters concerning suggesting the closing of the Quarry or at least work towards lobbying ODOT to close it.
 - Bob Reeves suggested using the Salmon River restoration as a potential topic for the May Town Hall.
 - Bob Reeves also asked how the Board would like to respond to the attendees of the meeting. He would like to have the Recording Secretary draft a letter and send it to the attendees and the Mountain Times. Board Consensus was to send the letter out.

- Robert Baker suggested that Christine Roth at the May Town Hall make a brief statement that when people sign in that people clearly write their e-mail addresses and that the writing is legible. Christine Roth thought that would be a good idea and that it could allow for the creation of a database for future notifications and information.
- There was some discussion about a Purchase Contract among the Board, Keith Schacher and Christine Roth. One conclusion was that the Board would like some new maps about the gravel quarry.
- ❖ The Board of County Commissioners would like to come up to the Villages and have lunch with the Villages' Board. It would likely be at the end of April. Christine Roth added that the newest commissioner, Ann Lininger, has been receptive to learning about the Villages and that giving her information about the Villages would be a good idea.
 - Robert Baker suggested that the Chair and Vice-Chair be the persons tasked with providing the majority of the information, but that the rest of the board is present. He thought that the Chair and Vice-Chair leading and providing most of the information would be able to help the Villages and that the Chairs be the face of interactions with the BCC for this meeting.

Stimulus Funds

- ❖ Chair Bob Reeves began by stating that there are lots of pots of money that are in existence in the stimulus funds. There are some rural funds available and that there is a group including Judith Norval that is working towards getting a Community Center built. Christine Roth's boss, Elissa Gertler, is the person overseeing the County's pursuit of the stimulus fund.
- ❖ Judith Norval updated the Board on the progress on the Community Center's application for stimulus money. Judith and Barbara Saldivar have been working on the process of applications and demonstrating permits and what has been done. Judith Norval also explained the meeting she and Bob Reeves attended with the county on stimulus funds. Cam Gilmour from Transportation gave the group support towards getting the Center built.
- ❖ Christine Roth added that Clackamas is pursuing the stimulus funds because the other counties in the area have not been as active in pursuing the rural funds.
- ❖ Christine Roth will mail the packets of applications and information to the Board if requested, but she is not going to e-mail everything because of the number of and size of documents.
- ❖ Rick Applegate mentioned the need to bring Broadband Internet to rural areas and the hope that stimulus funds will go towards improving technology. Christine Roth will send an e-mail to the County's IS people so that they are aware of the interest in the area about broadband.
 - The Board also discussed Internet availability and potential development of the technology and resources.
- ❖ Bob Reeves discussed the Mountain Express Line's work on the bus they have. He mentioned that the group is working on applying for rural transportation monies that could go toward the bus.
 - Shirley Dueber added information about matching funds needed for the new bus.

- Shirley Dueber and Judith Norval added details about upcoming fundraiser for the matching funds and the bus line.

The Role of Board Members:

- ❖ Chair Bob Reeves began the discussion of the roll of Board members by stating that Pat Sharp had suggested the topic. The idea was that periodically there could be discussions on duties, roles and responsibilities of Board members. Chair Reeves said this would be at Work Sessions occasionally.
- ❖ County Ordinance is the first topic for this series.
- ❖ Christine Roth presented the handbook for Villages and Hamlets, and said that since it has been approved it will look nicer. She would like to start with the Villages and get their feedback on what is clear and/or useful.
 - The beginning is focused on the purpose of Villages and Hamlets, for example community building and projects.
 - Section 210 on page 4 concerning purpose, intent and authority is what Christine Roth would like to start with.
 - One key to this was the past issue with a Hamlet when the Hamlet took action (concerning state legislation) without the approval without County Counsel.
 - Christine Roth added that the ethics section is under review at the moment.
 - Robert Baker asked that in the future if Christine Roth could let the Board know what the topic of discussion would be, that would be useful because the Board could read it in advance so there could be better discussions.
 - Rick Applegate felt that this relates to Board Training for new members and a need for members to have a way to learn procedures and other necessary information.
 - Judith Norval asked Christine Roth if there were any sections to focus on specifically.
 - Christine Roth replied that she would place extra emphasis on public records, public meetings, ethics, organization and responsibilities of Board members. This is because those have specific legal meanings.
 - Nancy Dougherty had the impression that idea was the role of individual Board members, and Christine Roth clarified that the idea was general roles of members.
- ❖ Robert Baker felt that the process of studying the Handbook could help resolve one of the problems that arose during the ODOT discussion because there seemed to be a lack of understanding in the community about the role of the Board members. He also emphasized that the Board is seeking to improve the community and it can help everyone understand the Board.
 - Judith Norval and Nancy Dougherty discussed the attendance of the March Special Meeting, specifically that many of the people who attended do not attend Town Halls or other meetings. Also, that many of the people who were there were focused on one issue and not on the Board.
- ❖ Bob Reeves said the county should create workshops for all the Villages and Hamlets so that all Board members can understand ordinances and purposes of the program.

- Christine Roth asked that the Board suggest topics (two to three) for meetings so that everyone can be on the same page.
- Shirley Dueber suggested that Board just work on understanding the topics because it is important and necessary.
- Nancy Dougherty would like to have one topic at a time be discussed. She is also concerned with the apathy of the community.
 - Robert Baker added that he has been disappointed with the lack of community members who approach the Board members for input.
- Christine Roth was wondering if there was a way to do a mailing that focused on full time residents. She and other Board members discussed how to contact the community and inform residents of what is occurring.
- Rick Applegate and Bob Reeves talked about authority of the Board and how the Board attracted people to the Special Meeting.
- Judith Norval suggests for the next Town Hall meeting after the Salmon River issue, that the Villages consider talking about a Sheriff's District since people will come for that issue.
- Keith Schacher suggested that people use face-to-face contact as a way of inviting people to attend meetings.
- ❖ Bob Reeves asked if the Board would like to have the state law issues at a Board of Directors meeting, specifically items such as public meetings law. Bob Reeves also suggested telling Board members what the definition of what a special meeting is.
- ❖ The Board also discussed how to approach the Handbook process and how to emphasize what Board members should do. There was a discussion on a yearly workshop on issues and responsibilities.
- ❖ Rick Applegate asked about the state law definition of special meetings.
 - Christine Roth read the definition from the Fire District Manual. Announcements of special meetings must occur 24 hours before the event, and media releases and releases to interested parties are also adequate notice. Emergency meetings can be called when business cannot be handled or cannot wait for a special meeting, and it must be a real emergency, and convenience of board members is not sufficient, and an avoidable delay of scheduling may invalidate the issue. The manual on public meetings confirms this. The Oregon Revised Statutes and a Court of Appeals case are cited as the sources.
 - Rick Applegate asked about setting the procedure for calling a special meeting. Christine Roth said that it could be a policy or procedure. He asked that there be consideration of modifying the bylaws to include a procedure or a way of establishing it in the policies and procedures.
 - There was a discussion of how the Board members did on the special meeting and if the CPO could have been involved.
- ❖ Judith Norval asked if it could be put before the Board the topic of law enforcement districts at an upcoming (possibly August) Town Hall.
 - Bob Reeves suggested the Safety Committee meet with Lt. Slaney of the Sheriff's Department for information.
 - Christine Roth added that a potential law enforcement district should also be considered in conjunction with the changes in the number of deputies. She also

suggested that the Board ask generally the people at the May Town Hall if there is interest in the topic.

- Judith Norval wanted to make sure it was clear that the Board itself does not have the authority to tax, and that the public must vote on any tax levy.
- Robert Baker relayed how his conversation with Lt. Slaney went and how to approach the issue in the future.
- ❖ Christine Roth asked if the Board would like her to draft a policy on special meeting requirements. Rick Applegate said that he would like to see that happen.

Board Issues:

- ❖ Nancy Dougherty asked about who was attending the Main Street meeting on the 19th and 20th.
- ❖ Robert Baker reported that Pat Sharp had success with Carol Burke at the Chamber about the Main Street Program and that there will be a presentation to the Chamber of Commerce about Main Street. The Chamber will then decide on support of the Main Street Program and level of interest.
 - There will also be an event from 2:30-4:30 on travel information with Linda Bell of tourism on the next Wednesday at the DSB.
 - The issue of slowing down tourists is important for businesses as well as traffic safety.
- ❖ Rick Applegate discussed the issue of personal e-mail addresses getting out and would like to see Board members have some e-mail address that could be separate.

Adjournment:

Chair Bob Reeves adjourned the meeting at approximately 9:00 pm.

Respectfully submitted,

Kate Roth
Recording Secretary